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30 April 2019

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 8 MAY 2019** at **2:00 PM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. WELCOME AND APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Meeting of the Oban, Lorn and the Isles Area Community Planning Group, held on Wednesday , 13 February 2019 (Pages 5 - 12)
- 4. APPOINTMENT OF CHAIR TO THE OBAN, LORN AND THE ISLES AREA COMMUNITY PLANNING GROUP** (Pages 13 - 14)
Report by Area Governance Officer
- 5. PARTNERS UPDATE**
Opportunity for verbal updates by Community Planning Partners
- 6. CPP MANAGEMENT COMMITTEE**
 - (a) CPP Full Partnership Highlights (Pages 15 - 16)
Video and agenda for CPP full partnership meeting by Community Planning Manager

7. **AREA COMMUNITY PLANNING ACTION PLAN - TRACKER** (Pages 17 - 22)
Report by Community Planning Manager

8. **ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 5
(PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)**
 - (a) Argyll and Bute Health and Social Care Partnership
Update by Health and Social Care Partnership Locality Manager

 - (b) Health and Wellbeing Update (Pages 23 - 38)
Report by Health Improvement Principal

 - (c) Eader Glinn Update (Pages 39 - 50)
Report by Service Improvement Officer

9. **COMMUNITY FOCUS**
 - (a) Oban Hospice
Update by Peter Darling

10. **ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 6
(PEOPLE LIVE IN STRONGER AND SAFER COMMUNITIES)**
 - (a) Police Scotland Annual Update
Update by Inspector Stephen, Police Scotland

 - (b) Scottish Fire and Rescue Annual Update
Update by Scottish Fire and Rescue

 - (c) ACHA Annual Update
Presentation by ACHA Regional Manager

11. **DATE OF NEXT MEETING**
The next meeting will take place at 6:30pm on Wednesday, 14 August 2019.

Oban Lorn & the Isles Community Planning Group

Councillor Elaine Robertson (Vice-Chair)

Contact: Andrea Moir, Senior Area Committee Assistant - 01369 708662

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN on WEDNESDAY, 13 FEBRUARY 2019**

Present: Margaret Adams, Ardchattan Community Council (Chair)
Councillor Elaine Robertson
Melissa Stewart, Area Governance Officer, Argyll & Bute Council
Samantha Somers, Community Planning Officer, Argyll & Bute Council
Laura MacDonald, Community Development Officer
John Sweeney, Scottish Fire and Rescue
Alison Hardman, Health and Social Care Partnership
Mark Stephen, Police Scotland
Clair Brown, Police Scotland
John Fleming, Dalavich Community Council
Duncan Martin, Oban Community Council (item 10 onwards)
Innes McQueen, Comann na Gaidhlig Development Officer
Maureen Evans, CLD Youth Worker
Sarah Lawlor, Oban Youth Forum
Rachel Lawlor, Oban Youth Forum
Councillor Elaine Robertson
Marri Malloy, Oban Community Council
Liam Griffin, Kilmore Community Council
Rita Campbell, Press and Journal
Sean McKenzie, BBC Alba
Kevin Irvine, Oban Youth Cafe

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated by:

Jane Darby, Kilmore Community Council
Kirsty McLuckie, Oban Youth Café
Jessie McFarlane, Oban Community Council

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) **Oban, Lorn and the Isles Area Community Planning Group - 14th November 2018**

The minute of the Oban, Lorn and the Isles Area Community Planning Group meeting of 14th November 2018 was approved as a correct record subject to three changes at item 11(a). Dalavich Community Update – John Fleming attended the meeting as the Chair of Avich & Kilchrenan Community Council and is not a Director of Dalavich Improvement Group, the Loch shore glamping pods are not run by Dalavich Improvement Group they just rent out the land, and removal of the last line of the update regarding small boat houses.

4. PARTNERS UPDATE

Police Scotland

Inspector Mark Stephen provided the Group with a quarterly update from an operational perspective and the following was noted:

- Anti-Social behaviour statistics have remained the same as last year.
- Common assault figures are down.
- There have been cases of open vehicle theft and social media has been used to warn the public.
- Funding from the Alcohol and Drugs Partnership was received to fund a cocaine wipes initiative undertaken over the festive period.
- Speed gun training to Community Councils who wish to fund and purchase their own speed gun was being delivered.
- 20 Police Officers in the Oban area are now fully trained to carry a taser, no negative perception had been detected.
- Continued promotion of Rural and neighbourhood watch schemes was being undertaken and partners were asked for their support in promoting the schemes.
- While nationally there are reports of officers being withdrawn to support Brexit arrangements it was unlikely that this would affect Oban, Lorn & the Isles due to the rurality of the area.

Scottish Fire and Rescue

John Sweeney of Scottish Fire and Rescue provided a statistical update for Quarter 3 2018/19:

- Zero fire fatalities.
- Zero Non-fatal fire casualties.
- 6 accidental dwelling fires.
- 1 deliberate fire.
- Zero Non-domestic fires.
- 16 Special services incidents.
- 2 road traffic casualties.

- 61 False alarms.

Incidents of Note

- In quarter 3 there were 3 primary fire incidents.
- In quarter 3 there were 9 chimney fires.

Special Service Incidents

- In quarter 3 there had been 15 special service incidents.

Home Fire Safety Visits

- 94 undertaken.

Community Safety Activity

- 14 People trained in Taynuilt Village hall by the British Heart Foundation.
- 13 Post domestic incident responses.
- Real time crash scenario took place at Mossfield Stadium.
- Drive to Arrive presentation took place at Oban High School.
- Rockfield nursery pre-school talk to 50 children.
- Home fire safety visits were generated from the Oban winter festival and Soroba young family group visit to the local station.

Health and Well Being Network

Alison Hardman informed the Group that Eleanor McKinnon would be retiring from the Health and Wellbeing Network at the end of March and a recruitment process for a new support officer will be undertaken and that Sandra Cairney would also be retiring at the end of May. Alison also advised that the Locality Planning Groups would reduce in April from 8 to 4 with the islands group joining the Oban group to mirror council areas.

The Chair on behalf of the Group intimated best wishes to both ladies for their retirement.

Community Development – Argyll and Bute Council

Laura MacDonald, Community development Officer provided the following update:

Oban Access Panel are running Disability Awareness Training in the Corran Halls 10am - 3.30pm 19th Feb - this is open to businesses, community businesses and front facing staff in public sector. Contact them: obandisabilityforum@aol.co.uk

The 2nd Argyll and Bute Gaelic Gathering will be held in the Corran Halls on the 2nd March. For more information or to register visit: <https://www.eventbrite.co.uk/e/an-darna-cruinneachadh-gaidhlig-2nd-gaelic-gathering-argyll-and-bute-tickets-53948480357> . Any questions should be directed to: gaelic@argyll-bute.gov.uk.

Dealing with Challenging Situations training for Community Councils and community organisations is running across all four administrative areas of the council. The Oban training will be run in Lorn House 10am - 12.30pm on 6th March.

Community Engagement training will also be coming up - 15th May, Lorn House, time tbc. Contact communitydevelopment@argyll-bute.gov.uk for information on the Dealing with Challenging Situations and Community Engagement training.

5. COMMUNITY FOCUS

(a) Oban Youth Clubs and Activities

The Comann na Gàidhlig Development Officer for Oban, Innes MacQueen, provided the Group with a verbal update including:

- Extra circular activities being rolled out in Rockfield Primary to help children use their Gaelic language skills outside the classroom,.
- Sporting sessions such as skiing and orienteering in conjunction with Oban High School being ran through the medium of Gaelic.
- A request to encourage Gaelic speakers from the community and services such as Police Scotland and Scottish Fire and Rescue to engage with local schools and activities. John Fleming, Avich & Kilchrenan Community Council, suggested that an approach could be made to supermarkets to encourage dedicated checkouts for Gaelic speakers.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Comann na Gàidhlig Development Officer for Oban dated 13th February 2019, submitted)

6. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 3 (EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL)

(a) LGBT Education within Oban High School

PC Claire Brown provided the Group with a verbal update on Police Scotland's current LGBT education initiatives within Oban High School to tackle pupil isolation.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

7. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOME 4 - (CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START)

(a) **No knives better lives campaign**

PC Claire Brown provided the Group with a verbal update on Police Scotland's current No Knives better Lives Campaign including funding that allowed three pupils from Oban High school to attend a one day violence prevention course in Inveraray, workshops in Oban High School to raise awareness of knife crime and prevention and funding for school children to receive a bag raising awareness.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

(b) **Social Engagement**

PC Claire Brown informed the Group that Police Scotland's Youth Volunteers in the Oban Area currently attend a monthly games night held by the Third Sector Interface and had recently carried out a bag pack in Tesco in aid of Oban Dementia Support Group. Twelve youth volunteers have had Heart Start training and Police Scotland are currently rolling out a Choices for life campaign across Argyll and Bute covering a wide range of topics.

PC Brown noted a need for improved youth focussed mental health services across Argyll and Bute.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the verbal update.

(Ref: Verbal update by Police Scotland dated 13th February 2019, submitted)

(c) **Youth Services Review of the Year of Young People**

The Group considered a short video and presentation highlighting the activities currently being undertaken by Youth Services.

Members of the Youth Forum, Sarah and Rachel Lawlor, highlighted how the Forum had helped them engage with the wider community and improve their confidence levels.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Noted the contents of the video and presentation.
2. Noted and thanked Maureen, Sarah and Rachel for their contributions and;
3. Agreed Friends of Kilbride and Kilmore would link directly with the Youth Services Give programme to discuss future joint working on upcoming projects.

(Ref: Video and presentation by CLD Youth Worker and Youth Forum Members dated 13 February 2019, submitted)

8. PROCEDURE TO ELECT OFFICE BEARERS TO THE OBAN, LORN AND THE ISLES AREA COMMUNITY PLANNING GROUP

The Group were notified through the report that the current Chair has served two consecutive terms of office and must stand down in April 2019 and the procedure that must be followed to elect a new Chair.

Decision

There being no nominations for the position of Chair it was agreed to continue consideration of appointment of a chair to the May meeting and that the Area Governance Officer would contact members of the Group to provide more information about the role, taking into account the views expressed that the group had functioned well with a community councillor in the Chair.

(Ref: Report by Area Committee Manager dated 13 February 2019, submitted)

9. AREA COMMUNITY PLANNING GROUP GOVERNANCE

The Group considered a report to confirm the governance arrangements of the Oban, Lorn and Cowal Area Community Planning Group (Area CPG) specifically the Terms of Reference, membership and future meeting dates.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Considered and adopted the amended Terms of Reference and agreed that these be reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the Area CPG as it develops over time.
2. Considered and agreed the membership of the group, as set out in Appendix 3, and agreed to invite Crossroads, Argyll Carers, Young Carers, Oban Youth Café and Oban Youth Forum to become members.

3. Agreed the meeting schedule and dates submitted in the report subject to a change of the February 2020 meeting from the 12th to the 19th February 2020.

(Ref: Report by Area Governance Officer dated 13 February 2019, submitted)

10. CPP MANAGEMENT COMMITTEE

(a) CPP Management Committee Update

The Group considered a briefing note outlining the issues which had been raised by Community Planning Group Chairs at the Argyll and Bute Community Planning Partnership Management Committee, held on 20th November 2018.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 13th February 2019, submitted).

(b) Argyll and Bute CPP Annual Report 2017-2018

The Group considered the Argyll and Bute Community Planning Partnership Annual report for 2017-2018.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the report and that printed versions of the plan, if required, could be arranged by the Community Planning Officer, Samantha Somers.

(Ref: Report by Area Community Planning Manager dated 13 February 2019, submitted)

11. AREA COMMUNITY PLANNING ACTION PLAN

(a) Area Community Planning Action Plan - Tracker

The Group considered a progress update report on the individual actions contained within the Area Community Planning Action Plan Tracker.

Decision

The Oban, Lorn and the Isles Area Community Planning Group:

1. Noted the contents of the report and;
2. Agreed the following amendments to the not on track actions:
 - Action 1 be extended to include the wider area not just Oban (although noted that this may require a separate action depending on progress in Mull)
 - Action 2 to remain as it is.

- Action 3 to be moved to 'on track' as it was noted that more marketing was being undertaken.
- Action 4 Agreed that Police Scotland will take this forward with Connel Community Council to establish which section of the A85 was cause concern.

(Ref: Report by Are Community Planning Manager dated 5 February 2019, submitted)

(b) Area Community Planning Action Plans - next iteration

The Community Planning Officer took the Group through a presentation on the next iteration of the Area Community Planning action plans. A handout on the Oban, Lorn and the Isles Area Community Planning Action Plan for 2017-2020 was also provided.

Members were encouraged to complete and return to the Community Planning Officer a questionnaire to help inform the Area Community Planning action plans.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the contents of the presentation, handout and questionnaire and agreed responses should be returned by 22nd February 2019.

(Ref: Presentation, handout and questionnaire by Community Planning Manager dated 13 February 2019, submitted)

Councillor Elaine Robertson on behalf of the Oban, Lorn and the Isles Area Community Planning Group thanked Margaret Adams for her time as Chair and presented her with a Quaich to show the groups appreciation.

Margaret Adams intimated her appreciation of partners and council officers for their help and hard work over the last four years and thanked everyone involved in community planning.

12. DATE OF NEXT MEETING - WEDNESDAY 8 MAY 2019, 2PM, CORRAN HALLS, OBAN

The Group noted that the next meeting of the Oban, Lorn and the Isles Area Community Planning Group would take place at 2.00pm on Wednesday 8th May 2019 in the Corran Halls, Oban.

Duncan Martin, Oban Community Council, requested that an item on Eader Glinn be brought to the next meeting under Outcome 5: People Live Active, Healthier and Independent Lives. The Area Governance Officer agreed to take this forward.

**Argyll and Bute Community Planning
Partnership****Oban, Lorn and the Isles
Area Community Planning Group**

8th May 2019



**Procedure to Elect Office Bearers to the Oban, Lorn and the Isles Area
Community Planning Group**

Summary

The report notifies the Group that the current Chair has served two consecutive terms of office and stood down in April 2019. The procedure which must be followed when electing either a Chair or Vice Chair to the Oban, Lorn and the Isles Area Community Planning Group is also outlined and the report suggests that the Group proceed to elect a new Chair.

1. Purpose

1.1 The purpose of this report is to advise members of the procedure which must be followed when electing office bearers to the Oban, Lorn and the Isles Area Community Planning Group and suggests that the Group follow this procedure in order to appoint a new Chair.

2. Recommendations

2.1 Members are requested to follow the procedures outlined below when electing a member to fill the position of Chair, a position which has become vacant as the current Chair has stood down.

3. Background

3.1 The Oban, Lorn and the Isles Area Community Planning Group is governed by Terms of Reference which detail the procedures to be followed when electing office bearers.

3.2 The previous Chair, Margaret Adams, Ardchattan Community Council, served two consecutive terms of office and in accordance with the approved Terms of Reference, stood down in advance of the May 2019 meeting.

4. Detail

4.1 The following extract from the Oban, Lorn and the Isles Area CPG Terms of Reference outlines the process which must be followed once an office bearer comes to the end of their term of office:

- The Chair and Vice Chair of the Oban, Lorn and the Isles Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- The outgoing Chair and Vice Chair can stand for re-election at the end of the two year period.
- However, no one person can serve in the role of Chair or Vice Chair for more than two consecutive two year periods.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Oban, Lorn and the Isles Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.

5. Conclusions

Members are requested to follow the procedure outlined above and elect a new chair of the Group.

6.0 SOA Outcomes

N/A relates to a procedural matter

Name of Lead Officer

Shirley MacLeod, Area Governance Manager

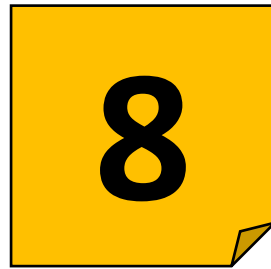
For further information please contact: Melissa Stewart, Area Governance Officer, Argyll and Bute Council (Tel No. 01546 604331)

Agenda

09:30		Registration – Tea and Coffee available
10:00		<p>Welcome</p> <p>Councillor Aileen Morton, Leader of the Council and Chair of the CPP Full Partnership</p>
10:10		<p>Dunoon from a youth perspective</p> <p>Rhonan Colquhoun and Lauren Keith, Head Boy and Head Girl of Dunoon Grammar School</p>
10:25		<p>Community Planning from a Scottish Government perspective</p> <p>Donna Bell, Scottish Government</p>
10:35		<p>Reflecting back over the past year</p> <p>Hazel Hendren, Police Scotland, Chair of CPP Management Committee/Paul Devlin, Scottish Fire and Rescue Service</p>
10:45		<p>Reflecting back over the past year – specific case studies</p> <ul style="list-style-type: none"> • The Islay Project and the roll-out of Universal Credit, Nora Sheridan, Department for Work and Pensions • Abplace2b.scot, Jane Jarvie, Argyll and Bute Council
11:25		<p>Reflecting back over the past year – progress on the Area Community Planning Action Plans</p> <ul style="list-style-type: none"> • Margaret Adams, Oban Lorn and the Isles • Andy Buntin, Mid Argyll, Kintyre and the Islands • Cathleen Russell, Bute and Cowal • Stuart McLean, Helensburgh and Lomond
12:05		<p>Heart and Soul of Scotland Campaign</p> <p>Carron Tobin, Argyll and the Isles Tourism Cooperative</p>
12:15		<p>Question and Answers</p> <p>Opportunities to ask questions to all the morning presenters</p>
12:30		<p>Lunch and networking</p> <p>With music from the young people of Dunoon Grammar School</p>
13:30		<p>The Strachur Hub Model</p> <p>Heather Grier, Strachur Hub</p>
14:00		<p>Looking forward to the future: Fairness and Equalities</p> <p>Jane Fowler, Argyll and Bute Council</p>

14:30		Looking forward to the future: Opportunities for Engagement and Participation Sandra Cairney, Health and Social Care Partnership
15:00		BREAK – Tea and Coffee available
15:20		Looking forward to the future: Our Economic Strategy Fergus Murray, Argyll and Bute Council
15:50		Brexit Cleland Sneddon, Argyll and Bute Council
16:30		Summary and Close Hazel Hendren, Police Scotland and Chair of the CPP Management Committee

Oban, Lorn and the Isles Area Community Planning Action Plan Update on Progress



Progress as at April 2019

Actions which are classed as “not on track”

Reference No.	Date agreed	Community Name	Lead Organisation	Action
OLI01	October 2017	Oban	Argyll & Bute Council	<i>Identify where small business units could be sited and supply</i>
OLI02	October 2017	Mull	Argyll & Bute Council	<i>Improve the infrastructure at Craignure Harbour</i>
OLI04	October 2017	Connel	Argyll & Bute Council	<i>Use speed detecting equipment to determine whether speeding cars is an issue for this community</i>

Actions which are classed as “on track”

Reference No.	Date Agreed	Community Name	Lead Organisation	Action
OLI03	October 2017	Mull, Iona, Coll and Tiree	Community Councils	<i>Encourage communities to support motorhome, touring caravan and camping facilities and promote marketing around these</i>
OLI05	October 2017	Oban	Argyll & Bute Council	<i>Investigate road transport issues and develop solutions</i>
OLI06	October 2017	Oban	Argyll & Bute Council	<i>Review and explore parking arrangements within the town</i>
OLI07	October 2017	Dunbeg	Argyll & Bute Council	<i>Upgrade Kirk Road as part of Dunbeg masterplan</i>
OLI09	October 2017	Mull, Iona, Coll and Tiree	Health and Social Care Partnership	<i>Evaluate out of hours health and social care provision on the islands.</i>
OLI10	October 2017	Mull, Iona, Coll and Tiree	Police Scotland	<i>Promote work of Police on the islands</i>
OLI11	October 2017	Kilmelford	Argyll & Bute Council	<i>Use speed detecting equipment to determine whether speeding cars is an issue for this community</i>
OLI12	October 2017	Taynuilt	Argyll & Bute Council	<i>Use speed detecting equipment to determine whether speeding cars is an issue for this community</i>

Actions which are classed as “complete”

Reference No.	Date agreed	Community Name	Lead Organisation	Action
OLI08	October 2017	Dunbeg	HIE	<i>Identify where small business units could be sited and supply within the European Marine Science Park</i>
OLI13	October 2017	Oban	Health and Social Care Partnership	<i>Investigate transition between children and adult disabled services, and set up focus group.</i>
OLI14	October 2017	Dunbeg	Argyll & Bute Council	<i>Use speed detecting equipment to determine whether speeding cars is an issue for this community</i>

Date when plan was approved: October 2017 by Oban, Lorn and the Isles Area Community Planning Group

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**Argyll and Bute Community Planning
Partnership****Oban, Lorn and the Isles Area Community
Planning Group
Date: 8th May 2019**

Title: Outcome 5 – People lead active, healthier and independent lives

1. SUMMARY

Outcome 5 of Argyll and Bute's Community Plan is to enable *people to lead active, healthier and independent lives*. During 2018 – 19 Outcome5 was incorporated in the agenda of the Health and Wellbeing Partnership which is a strategic partnership of the Community Planning Partnership (CPP). The aim of the Partnership is to lead and support the delivery of health and wellbeing activity in Argyll and Bute. This paper provides an annual update for the four area Community Planning Groups about health and wellbeing activity during 2018-19.

2. BACKGROUND

The Health and Wellbeing Partnership (HWP) meets four times per year to lead the promotion of health and wellbeing activity across Argyll and Bute.

Ways of doing this include:

- Engaging partners from a range of sectors
- Working with local communities via the Health and Wellbeing Networks
- Developing policy and strategies informed by local needs, evidence and national direction.

There are eight local Health and Wellbeing Networks in Argyll and Bute which are supported by a part time co-ordinator. The Networks are responsible for developing local action plans, holding local networking meetings and allocating the Health and Wellbeing small grant fund.

More information about Health and Wellbeing activity in Argyll and Bute can be found here – www.healthyargyllandbute.co.uk

3. KEY POINTS**3.1 The future role of the Health and Wellbeing Partnership**

Over the past 12 months attendance rates at partnership meetings have been falling and there has been less engagement from Community Planning partners. This prompted an evaluation in January 2019 to investigate ideas for the way forward for the HWP. A total of 23 partners responded to this survey and on the whole respondents reported that there is merit in having a strategic partnership for leadership and

direction. A report of the findings of the survey is available here:



Evaluation Report Jan
2019

3.2 **Annual Report**

An annual report of Health and Wellbeing activity is published each year and will be published in June 2019 at – www.healthymarilandbute.co.uk

3.3 **Delivery Plan for Outcome 5**

There is a delivery plan for each of the six outcomes. In January 2018 the working group for the Outcome 5 delivery plan merged with the HWP. This plan included a range of activities including reviewing equality and diversity assessment and reporting; falls awareness and prevention activity; and promoting the outdoors for physical activity. This plan has now concluded with much of the work mainstreamed.

3.4 **Health and Wellbeing Priorities for 2019-20**

A new delivery plan is required and a working group is convening in May. A large number of local and national strategies and priorities exist for health in Argyll & Bute and Scotland. This working group will be tasked with identifying clear partnership priorities for Outcome 5. Some of these priorities include:

- New Public Health Priorities for Scotland
- Type 2 diabetes prevention and support framework for Scotland
- Loneliness and isolation strategy for Scotland
- Adverse Childhood Experiences (ACEs)
- Argyll and Bute Self-management strategy

3.5 **Connecting Outcome 5 with area Community Planning Groups**

In the past the connections between Outcome 5 and area Community Planning Groups have not been particularly strong. In order to improve these connections and increase the relevance of delivery plan activity, the views of area CPG members are sought. A survey is being conducted in May 2019 in order to investigate what health and wellbeing topics are relevant to our local areas. This survey will be open from 1st to 24th May and will be distributed at each of the four area meetings.

4. CONCLUSION

Better health and wellbeing in the people of Argyll and Bute has the potential to make Argyll and Bute a better place to live and our population healthier. Health and wellbeing is better delivered in partnership rather than being the sole responsibility of the Health and Social Care Partnership. There are vibrant partnerships and activity already in place and Outcome 5 intends to better capitalise on connections with area Community Planning Groups in the future.

For further information contact: Alison McGrory,
Health Improvement Principal
NHS Highland - Argyll and Bute HSCP

Email: alison.mcgrory@nhs.net

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A&B | Transforming
HSCP | Together

Argyll & Bute Health & Social Care Partnership

**Health and Wellbeing
Partnership Evaluation**

March 2019



Contents

Summary and Next Steps	3
Background	5
What is the Health and Wellbeing Partnership	5
Who are the members	5
Attendance at meetings	5
Background on responding members.....	6
Attendance at the Health and Wellbeing Partnership	6
Attendance at the Local Health and Wellbeing Networks.....	7
The need for a Strategic level meeting for health and wellbeing	7
Community Planning Partnership Involvement.....	7
Rating the importance and value of the Health and Wellbeing Partnership	8
Appendices	9

Summary and Recommendations

Key Points

This survey was to investigate attendance rates, role and function of the Health and Wellbeing Partnership (HWP). It was issued to 37 members in January 2019. The key findings include:

- The survey was completed by 23 respondents (62%).
- Four meetings took place in 2018 and the average attendance at each meeting was 9.5 people.
- 15 respondents also attended at least one local Health and Wellbeing Network (HWN) meeting.
- Six respondents did not attend the HWP or the HWN.
- The majority of respondents (16 of 23) covered all of Argyll and Bute as opposed to a specific area.
- The vast majority of respondent (21 of 23), considered there to be a need for strategic level meetings for health and wellbeing in Argyll and Bute. When asked to categorise this role, the majority (18) identified leadership for health and wellbeing as the key function of a strategic group.
- 14 respondents are also involved with the Community Planning Partnership, of these 7 are involved in Outcome 5 to improve health and wellbeing in the people of Argyll and Bute.
- Respondents were asked to rate the importance of the HWP on a scale of 1 to 10. An average response of 7.9 was given.

Next Steps

An evaluation of the HWP was prompted by low attendance rates at meetings during 2018. This report provides the findings of a survey to investigate the value existing partners place on HWP. A high number of responders identified the need for strategic leadership for health and wellbeing in Argyll and Bute, yet a small proportion of members attend each meeting. This survey is one element of a wider review of the strategic direction for health and wellbeing. Further actions include:

- This report will be shared with HWP members and various stakeholders such as area wide and local community planning structures.
- Investigate the views of the Community Planning Partnership Management Committee members on strategic leadership for health and wellbeing.
- Investigate how Area Community Planning Groups can inform health and wellbeing priorities and contribute to their delivery. A survey is being presented at the May 2019 round of area meetings.

- In an increasingly complex policy arena, investigate what priorities should form the delivery plan for Outcome 5. A working group will convene in May 2019.

Background

What is the Health and Wellbeing Partnership

The Health and Wellbeing Partnership (HWP) is a strategic partnership of Argyll and Bute's Community Planning Partnership (CCP), which is chaired by Alison McGrory, Health Improvement Principal in Argyll and Bute Health and Social Care Partnership (HSCP). HWP was established in 2012 following a comprehensive review of the strategic leadership of health improvement in 2011.

The remit of HWP is to provide leadership and direction for improving the health of the people who live and work in Argyll and Bute. HWP also leads the delivery of Outcome 5 "People live active, healthier and independent lives" for the CPP. The integration of these two agendas took place in January 2018.

Who are the members

The membership of HWP is determined by a Terms of Reference last updated in 2017. The email distribution list of members which is used to communicate details of meetings includes 37 names. Their employing organisation is listed in Table 1.

ORGANISATION	NUMBER OF MEMBERS
Argyll and Bute Council	10
Fire Scotland	3
Member of Public	2
Network Co-ordinator	7
NHS (not inc Public Health)	4
Police	1
Public Health Department (NHS)	9
Women's Aid	1

Table 1: Membership of the HWP (Source: HWP email distribution list, 2018/19)

Attendance at meetings

Quarterly meetings were held in 2018, which in total had an attendance of 19 people, 51% of total possible attendees. Only 5% of members attended all 4 of the meetings with 49% of HWP members not attending any. Table 2 shows attendance rates for 2018.

HWP DATE	NUMBER OF ATTENDEES
January 2018	11
April 2018	10
July 2018	10
October 2018	7

Table 2: Attendance at 2018 HWP meetings (Source: HWP meeting minutes, 2018/19)

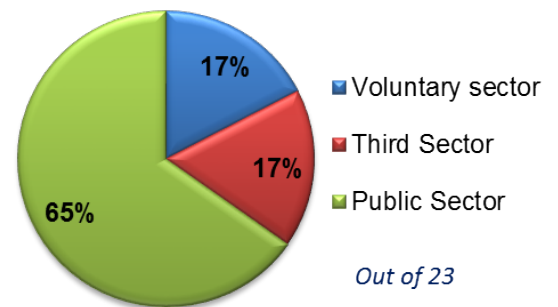
The Survey

The survey was sent out to HWP members on 17th January 2018 and closed on 5th February. A total of 23 of the 37 members (62%) completed the survey. A copy of the survey questions are provided in Appendix 1.

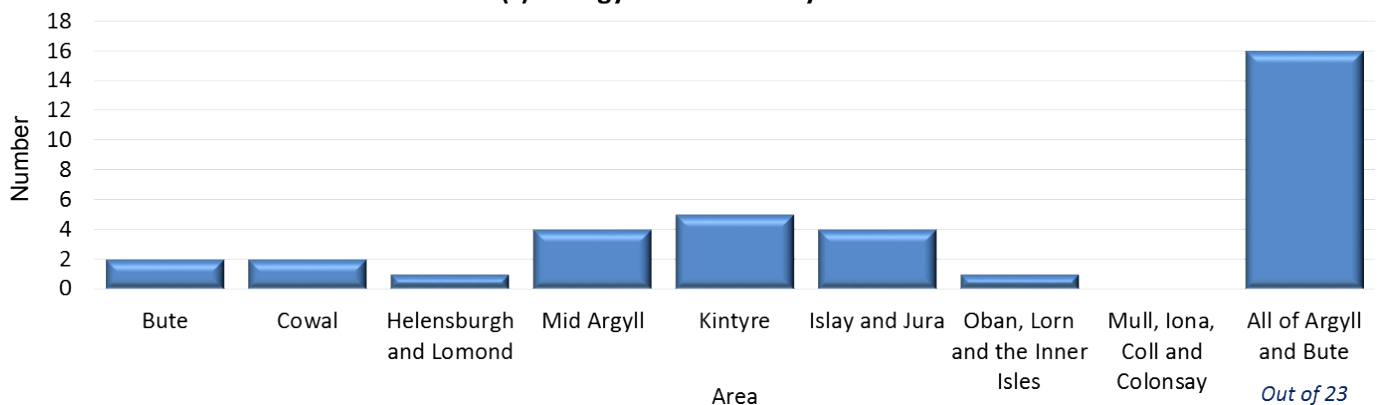
Background on responding members

The largest group of 15 respondents were from the Public Sector (65%), with 4 from both the Voluntary and Third Sectors. There were responses from members covering each of the 8 local areas of Argyll and Bute with one exception (Mull, Iona, Coll and Colonsay). 16 members reported they cover Argyll and Bute as a whole.

Respondents' background



Which area(s) of Argyll and Bute do you cover?



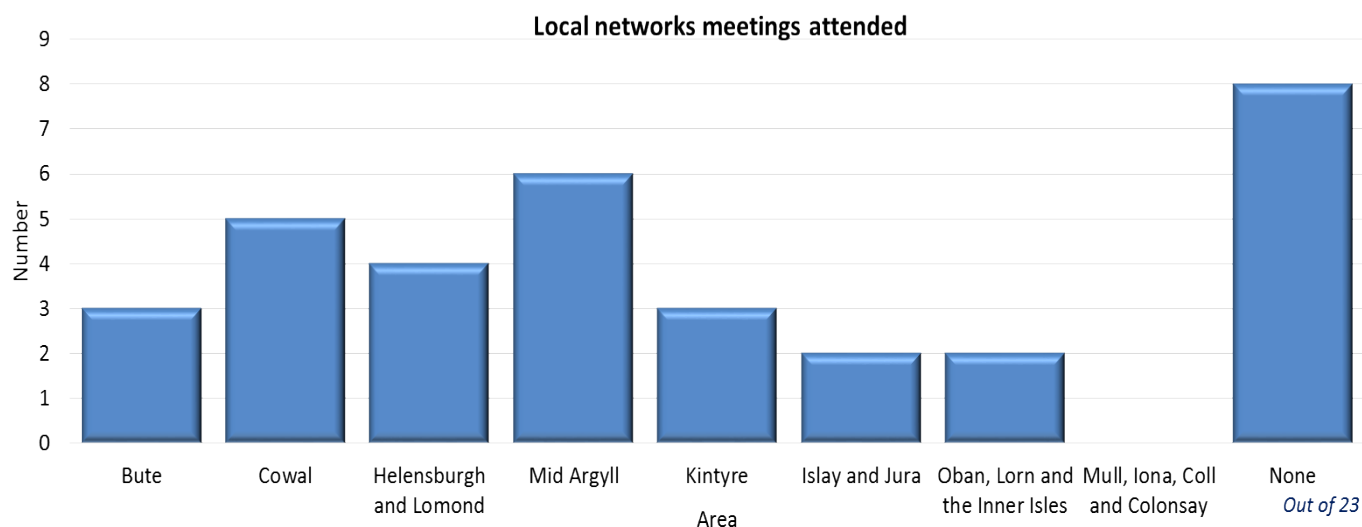
Attendance at the Health and Wellbeing Partnership

Of the 23 to respond, only one person had attended all four meetings during 2018. 30% had not attended any meetings, and 57% had attended between one and three meetings. 15 people commented that they were unable to attend as they had limited capacity or the meeting clashed with others of a higher priority to them. One person commented that they were sharing attendance with others in their department due to operational considerations. Two people reported they did not attend as they had been advised not to or their professional role had no material overlap with health and wellbeing. One member commented that they had only been invited to one meeting.

Attendance at the Local Health and Wellbeing Networks

There are eight local Health and Wellbeing Networks (HWN), all of which hold regular meetings. Respondents were asked if they attended these meetings and which ones they attended.

8 people stated that they did not attend any of the local HWN meetings; of these 8 people 6 had also not attended any of the HWP meetings.



The need for a Strategic level meeting for health and wellbeing

The majority of respondent 78% (21 of 23), considered there to be a need for strategic level meetings for health and wellbeing. Of these respondents, 18 considered this role to be to lead health and wellbeing activity in Argyll and Bute, one person considered the role being to monitor health and wellbeing activity in Argyll and Bute and one person considered the function to be for networking. One person answered unsure to this question.

Community Planning Partnership Involvement

61% of respondents confirmed that they are also involved with the CPP. A number reported involvement in the 6 Outcome groups, seven of whom were involved in Outcome 5. Seven people also reported involvement in the local area Community Planning Groups. (NB more than 1 option could be selected).

COMMUNITY PLANNING AREA	NUMBER OF RESPONDENTS
Local area CPP	7
Management Committee CPP	3
Outcome 1	1
Outcome 2	1
Outcome 3	2
Outcome 4	2
Outcome 5 (combined with Health & Wellbeing Partnership)	7
Outcome 6	3

Table 3: Involvement with CPP

Rating the importance and value of the Health and Wellbeing Partnership

The survey asked respondents to rate the importance of the HWP for partnership working on a scale of 0 to 10 (with 10 being most important). Overall the 23 respondent gave a rating of 7.9 out of 10. Respondents who did not attend any meetings placed a lower level of importance on the HWP, whereas those who attended all of the meetings gave an average score of 9.

The 23 respondents gave an average rating of 6.7 out of 10 for how important the HWP is for their work. Those that did not attend any HWP meetings give an average score of 5 and those that attended some of the meetings gave an average of 9.

This section included an open response box to allow people to state what they valued from attending the HWP. 19 of the 23 respondents completed this question: 53% stated that what they valued most was the information they received at the meetings, *“A chance to promote areas of my work and learn about what partners are doing in their work”* and *“Partnership working and a better understanding of the bigger picture, as well as being able to highlight what we are currently working on and the barriers”*. 37% valued the chance for networking, *“Connectivity with community and NHS colleagues highly valued”*. 11% valued the chance to raise the profile and inform others about what they are working on. Two respondents provided negative responses to this question, *“Less now than previously - now very little”*.

Appendices

Appendix 1: Survey Questions

1. There were 4 Health and Wellbeing Partnership meetings in 2018, please tick how many you attended?

0, 1, 2, 3 or 4

I attended some but I am unsure of how many

2. Can you please let us know if there are any reasons that you have not attended any/all of the meetings?

3. What value do you get from attending the Health and Wellbeing Partnership?

4. Do you see a need for a Strategic level meeting for health and wellbeing?

Yes, to lead health and wellbeing activity in Argyll and Bute

Yes, to monitor health and wellbeing activity in Argyll and Bute

Yes, for networking

No

Other (please specify)

Local Health and Wellbeing Networks

5. There are 8 local Health and Wellbeing Partnerships, all of which hold regular meetings. Do you attend any of these meetings?

Bute

Cowal

Helensburgh and Lomond

Mid Argyll

Kintyre

Islay and Jura

Oban, Lorn and the Inner Isles

Mull, Iona, Coll and Colonsay

I do not attend any of the local Health and Wellbeing Network meetings

Community Planning Partnership

6. Are you involved in the Community Planning Partnership?

Yes/No

Community Planning Partnership Members

7. In what capacity are you involved in the Community Planning Partnership?

Local area CCP

Management Committee CCP

Outcome 1

Outcome 2

Outcome 3

Outcome 4

Outcome 5 (combined with Health and Wellbeing Partnership)

Outcome 6

About you

8. What setting are you from?

Voluntary sector/Third Sector/Public Sector/Other (please specify)

9. Which area(s) of Argyll and Bute do you cover?

Bute

Cowal

Helensburgh and Lomond

Mid Argyll

Kintyre

Islay and Jura

Oban, Lorn and the Inner Isles

Mull, Iona, Coll and Colonsay

All of Argyll and Bute

Appendix 2

Chart 1: What setting are you from?	
Locality	Number of reposes
Voluntary sector	4
Third Sector	4
Public Sector	15

Appendix 3

Chart 2: Which area(s) of Argyll and Bute do you cover?	
Locality	Number of reposes
Bute	2
Cowal	2
Helensburgh and Lomond	1
Mid Argyll	4
Kintyre	5
Islay and Jura	4
Oban, Lorn and the Inner Isles	1
Mull, Iona, Coll and Colonsay	0
All of Argyll and Bute	16

Appendix 4

Chart 3: Which area(s) of Argyll and Bute do you cover?	
Locality	Number of reposes
Bute	3
Cowal	5
Helensburgh and Lomond	4
Mid Argyll	6
Kintyre	3
Islay and Jura	2
Oban, Lorn and the Inner Isles	2
Mull, Iona, Coll and Colonsay	0
None	8

Appendix 5

Do you see a need for a Strategic level meeting for health and wellbeing?	
Locality	Number of responses
Yes, to lead health and wellbeing activity in Argyll and Bute	18
Yes, to monitor health and wellbeing activity in Argyll and Bute	1
Yes, for networking	1
No	2
Other (please specify)	1

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Argyll and Bute Community Planning Partnership

Oban, Lorn and the Isles Area Community Planning Group

8th May 2019



Oban & Lorn Care Homes & Housing Update Report

The Eadar Glinn Project Group started meeting in Feb 2018 to develop plans for the replacement/re-provision of Eadar Glinn as outlined in the HSCP Quality & Finance Plan. At this stage this was a standalone project although there was a similar project in Mid Argyll for the replacement/re-provision of Ardfenaig.

In July 2018 John Dreghorn was appointed as Service Improvement Officer for Care Homes & Housing, and the Eadar Glinn Project became part of the wider Argyll & Bute Care Homes & Housing Project (A&B CH&H). As the local project was now wider that simply the re-provision of Eadar Glinn. It was renamed as the Oban & Lorn Care Homes & Housing Project.

The A&B CH&H project is split into 4 phases:

- **Phase 1:** Review and profile current care home & housing services
- **Phase 2:** Needs Assessment, including the development of a care homes modelling tool
- **Phase 3:** Modelling Future Demand. Utilising the modelling tool and other relevant data. (see page 3)
- **Phase 4:** Planning for the Future. Using the outputs from phase 3 to plan future care home and extra care housing requirements producing a range of options for consideration

At the time writing this report we are well into phase 4 which includes a 2 stage community engagement process:

- **Stage 1: Inform and consult**
This stage involves a review of the long list of service delivery options developed by the project group. Community representatives are brought together in a workshop to review the options and eliminate those which do not meet the required

service delivery criteria (see page 10). The format of the workshop combines SWOT analysis with a mini option appraisal scoring system. Based on the outputs from the workshop the Project Group will shortlist the options which will then be fully worked up for options appraisal. The Oban & Lorn workshop took place on 29th March 2019.

- **Stage 2: Engagement**

This stage includes one or more “conversation cafe” events at which the worked up shortlisted options will be presented and discussed with members of the public. Outputs from those discussions will be taken forward to a formal options appraisal workshop to assist in the appraisal process.

The ultimate aim of this project is to produce a single preferred option which meets the care home and specialist housing needs of the local older population, which can then go forward for approval and eventual implementation.

The Oban & Lorn workshop took place on 29th March 2019 and was attended by 24 community representatives, including elected members, 3rd sector, voluntary orgs, independent providers, trade union and staff reps.

The following options were considered (see pages 4 - 9 for summary of each option):

1. Refurbishment of Eadar Glinn
2. New Care Home
3. Progressive Care Centre
4. Core & Cluster Development in Oban
5. Core & Cluster Developments in Oban and Lorn
6. West Argyll & Bute Care Home Re-provision

The outputs from the workshop are as follows:

Option 1: Scoring range of 10 - 33, with an overall average score of 21.3 (42.6%). This option had the **6th** highest score

Option 2: Scoring range of 27 - 50, with an overall average score of 37.2 (74.6%). This option had the **3rd** highest score

Option 3: Scoring range of 13 - 44, with an overall average score of 29.3 (58.6%). This option had the **4th** highest score

Option 4: Scoring range of 29 - 47, with an overall average score of 39.3 (78.6%). This option had the highest score (1st)

Option 5: Scoring range of 26 - 49, with an overall average score of 37.5 (75%). This option had the 2nd highest score

Option 6: Scoring range of 16 - 38, with an overall average score of 28.5 (57%). This option had the 5th highest score

The Oban & Lorn Project Group project group are due to meet on 30th April to review the outputs from the workshop and agree which options will progress to stage 2. This decision will be based on a combination of the above scores and the comments recorded during SWOT analysis.

Outputs from Care Home Modelling Tool

Oban & Lorn		Beds needed after:			
Jan 18:	73 funded places	5 years	10 years	15 years	20 years
Scenario A	status quo	103	122	139	156
Scenario B	65-74 & 75-84 - reduce admission rate and length of stay by 5% in first 5 years	100	115	131	146
Scenario C	Scenario B plus 10% reduction years 6-10	100	111	124	139
Scenario D	Scenario C plus 15% reduction years 11-15	100	111	120	132
Scenario E	Scenario D plus 20% reduction years 16-20	100	111	120	128
Scenario F	65-74 & 75-84 - reduce admission rate and length of stay by 10% in each 5 year block	96	101	104	107

Service Delivery Options – Long list

1. Refurbishment of Eadar Glinn

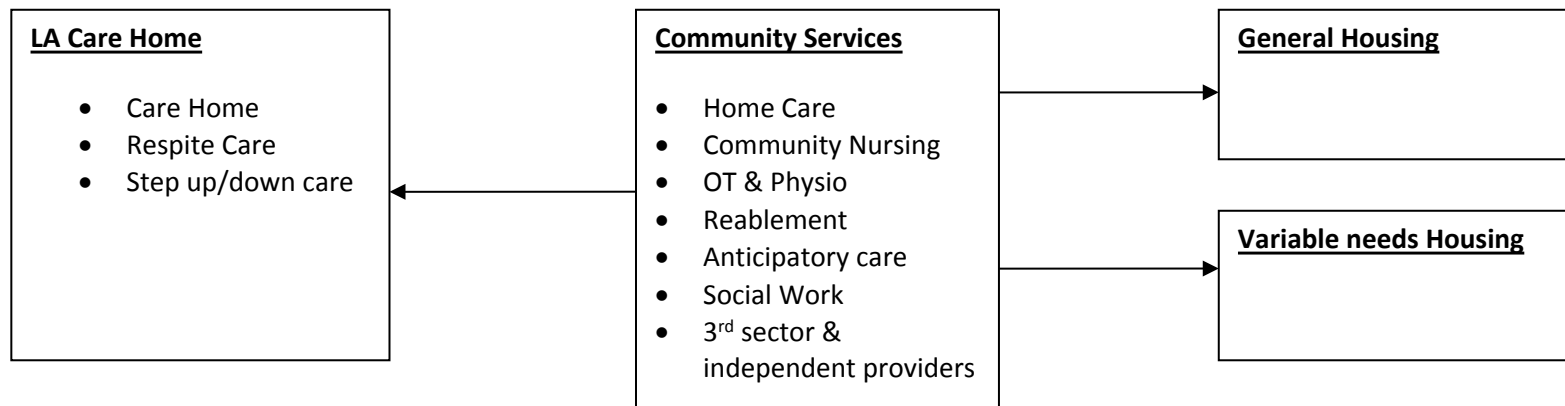
This option would require a fully costed proposal to be developed to refurbish and modernise the existing buildings with no increase in capacity or extensions to the building.

This option would include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in the area based on the Argyll & Bute Housing Needs Assessment report.

Nursing Care Model: As this is an option that maintains the current level of care provision, there would be no change to the provision of nursing services. For clients requiring nursing care this would be provided by community nursing services as it is at present.

Care Model



2. New Care Home

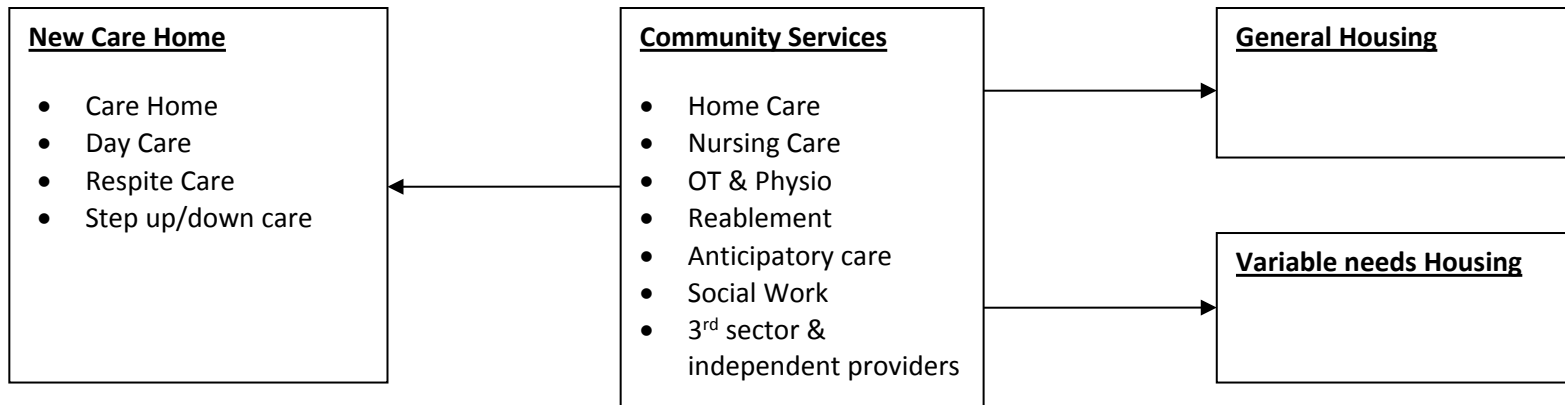
This option would be designed to meet the projected increased demand for care places in the area. It would result in the replacement of Eadar Glinn Care Home with a new purpose built care home large enough to fully meet the projected demand over the next 20 years.

This option would include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in the area based on the Argyll & Bute Housing Needs Assessment report.

Nursing Care Model: This option would expand the provision of care to include nursing within the new care home. This could be delivered in several ways but as a minimum there would be a requirement to have access to 24/7 nursing care. This could be delivered by nursing staff employed within the care home, or by community nursing services or by a combination of both.

Care Model



3. Progressive Care Centre

This option would result in the replacement of Eadar Glinn Care Home with a Progressive Care Centre (PCC) of sufficient size to accommodate those assessed as requiring care home placement.

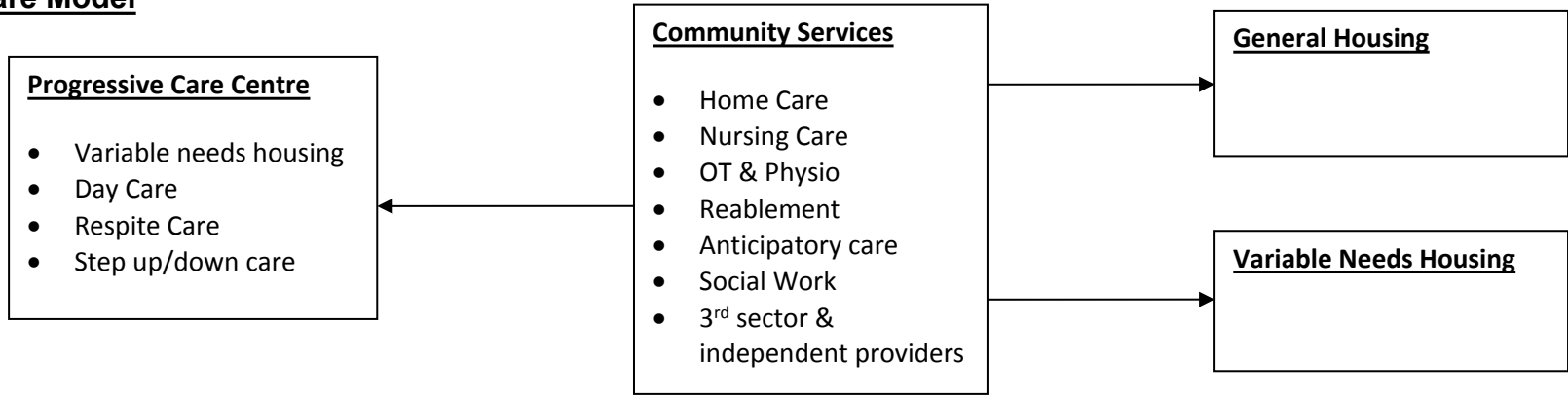
This option assumes that 24 hour care would be available and the needs of those requiring enhanced residential care and nursing care could be met by this model.

This option would include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in the area based on the Argyll & Bute Housing Needs Assessment report.

Nursing Care Model: This option would expand the provision of care to include nursing within a PCC. This could be delivered in several ways but as a minimum there would be a requirement to have access to 24/7 nursing care. This could be provided by nursing staff employed to work within the PCC, or by community nursing services, or by a combination of both.

Care Model



4. Core & Cluster 1: Single Development in Oban

This option would result in the replacement of Eadar Glinn Care Home with a new small/medium sized care home facility (“core”) with associated variable needs housing (“cluster”) in close proximity. This would be located in the Oban area.

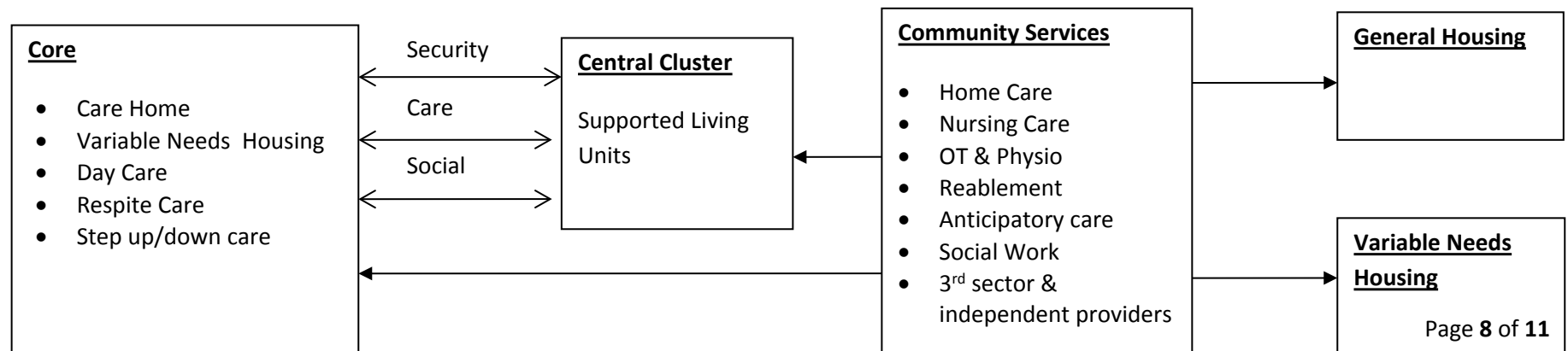
In this model staff working within the core would also provide care and a 24 hour response to those in the cluster. Clients in both the core and cluster would also access care from the wider community services.

This option would include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in the area based on the Argyll & Bute Housing Needs Assessment.

Nursing Care Model: This option would expand the provision of care to include nursing within the core & cluster. This could be delivered in several ways but as a minimum there would be a requirement to have access to 24/7 nursing care. This could be provided by nursing staff employed to work within the core & cluster, or by community nursing services, or by a combination of both.

Care Model



5. Core & Cluster 2: Several smaller scale developments across Oban & Lorn

This option is a variation on option 4 and would result in the replacement of Eadar Glinn Care Home with a new small/medium sized care home facility (“core”) with associated variable needs housing (“cluster”) in close proximity, plus several new variable needs housing clusters in the following areas: Dalmally/Taynult/Connel, North Lorn, & South Lorn

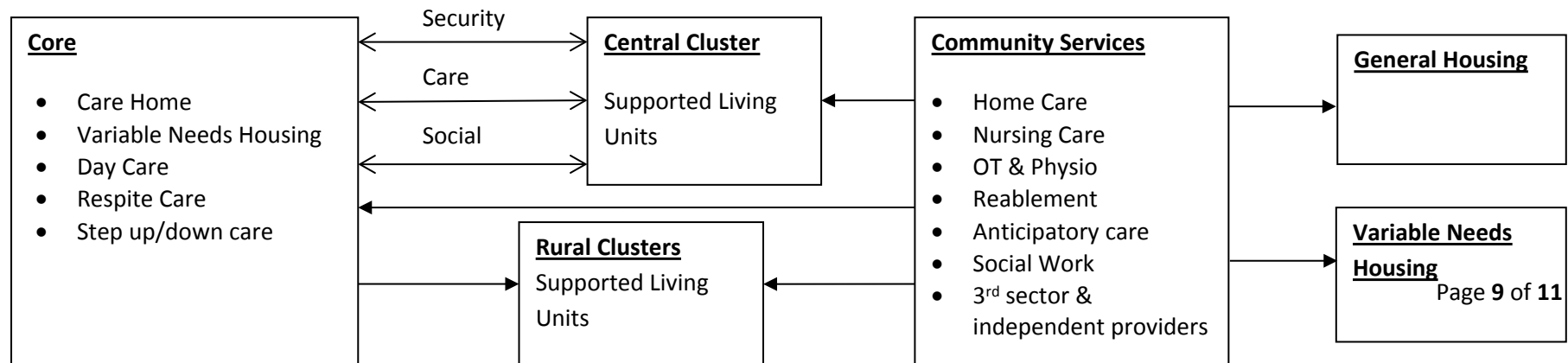
In this model staff working within the core would also provide care and a 24 hour response to those in the cluster. Clients in both the core and cluster would also access care from the wider community services

This option would include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in the area based on the Argyll & Bute Housing Needs Assessment.

Nursing Care Model: This option would expand the provision of care to include nursing within the core & cluster. This could be delivered in several ways but as a minimum there would be a requirement to have access to 24/7 nursing care. This could be provided by nursing staff employed to work within each core & cluster; or by community nursing services; or by a combination of both.

Care Model



6. West Argyll & Bute Care Home Re-provision: A single development (Care Home or PCC, and/or housing) replacing Ardfenaig and Eadar Glinn

This option would result in the replacement of Eadar Glinn, and Ardfenaig Care Homes with a new care home, or Progressive Care Centre, and/or variable needs housing, large enough to fully meet that demands for care home places in Oban & Lorn and Mid Argyll over the next 20 years.

This option would also include further work with Housing Associations to review and develop existing “variable needs housing units” to accommodate tenants with higher levels of care needs than can be accommodated at present.

This option may also include proposals for new variable needs housing developments in both areas based on the Argyll & Bute Housing Needs Assessment.

Nursing Care Model: This option would expand the provision of care to include nursing within the agreed care model.. This could be delivered in several ways but as a minimum there would be a requirement to have access to 24/7 nursing care. This could be provided by nursing staff employed to work within the core & cluster, or by community nursing services, or by a combination of both.

Care Model

See options 2, 3, and 4, as this option would be based one of those

Service Delivery Options – Short listing Criteria

The following criteria should be considered when reviewing the long list of options presented at the workshop. Only options which fully or mostly meet these criteria should progress to formal option appraisal.

Criteria

The Option:

- Meets the projected local demand for care home places over the next 20 years as per the outputs from the modelling tool
- Offers care solutions that are as close as possible to local communities (ie within a reasonable travelling distance for the majority of the local population - 1 hour or less driving time)
- Has a balance of care home and housing solutions for individuals
- Offers some degree of choice to individual clients
- Offers access to respite
- Offers access to step up/down
- Does not de-stabilise existing care providers
- Is flexible in terms of overall future capacity planning
- Offers access to 24 hour nursing care

These criteria are in no particular order as all are considered essential to ensure the provision of adequate care home & housing services for older people

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